

Executive Committee Meeting Minutes  
Belknap County Complex  
12/31/14 2:00pm

Members Present: Representatives Vadney, Gallagher, Flanders, Hurt and Sylvia

Absent: Representatives Tilton and Comtois.

The meeting began with a pledge of allegiance to the American Flag.

Representative Vadney, the acting chair thanked all of the Executive committee members for dedicating their time over the holidays to take care of county business.

Chair Vadney said that in his opinion, he had a hard time believing these transfers were not known back in September. The EC needs more regular updates and the committee began their review of the transfer requests.

Request 2014-45 (\$2,383) to fund water and sewer in the general fund. Rep. Gallagher asked for explanation on projects and costs broken out over 12 months. The increase is due to a rate change in these services effective September 2014. Rep. Hurt asked about the \$983 portion of the transfer to make sure enough was left for plowing. Rep. Sylvia asked if this was an emergency. It is not, but it needs the EC approval. The bill is actually due Jan 2015. M/Flanders to approve, S/Hurt for discussion. This is not an emergency. Rep. Flanders and Hurt withdrew the motion. M/Hurt, S/Flanders to table this request. Unanimous. **Motion passes.** Transfer tabled.

Request 2014-46 (\$64,670) to cover payroll overages in the Nursing Home. Rep. Gallagher asked about hourly vs salary and if salaries are encumbered. Answer: No, they are not. Rep. Gallagher said hourly wages should be possible to calculate an estimate/budget for a full year. Rep. Hurt concurs. M/Hurt to approve with discussion, S/Flanders for discussion. Representatives asked about each dept. amount with in this transfer. Rep. Gallagher asked if this would be the end of wage transfers for 2014. Answer: Yes, in addition to transfer request #2014-50 (\$4,695) for Nursing Home payroll overages. Rep. Hurt then amended his motion to approve #2014-50 in addition to 2014-46 to cover all payroll related transfers for 2014 for a total of \$69,365. S/Flanders. Rep. Vadney called the vote on the amendment: 4 – Y, 1 – opposed (Rep. Sylvia). M/Hurt, S/Flanders to approve. 4 – Y, 1 – opposed (Rep. Sylvia). **Motion passes.**

Request 2014-47 (\$2,437) to cover water and sewer in the Nursing Home budget. M/Flanders, S/Gallagher to table this transfer. Unanimous. **Motion passes.**

Request 2014-48 (\$22,000) to cover gas and electricity overages in the general fund. M/Gallagher S/Flanders for discussion. The EC asked Dustin Muzzey, Facilities Manager to explain oil capacity, tanks, etc. and using natural gas when possible. Rep. Hurt asked about the bidding process. The county primarily uses natural gas. (Note: There is enough oil in reserve for

redundancy if needed). Rep. Flanders moved to call the vote. 2 – Y (Hurt and Flanders). 3 – Opposed (Gallagher, Vadney and Sylvia). **Motion fails.** This transfer will be tabled.

Request 2014-49 (\$3,800) to cover Medicare B physical therapy. Diane Roberts, DON at the Nursing Home explained the request and the need. This is ever changing, the residents shift and the needs shift. M/Hurt, S/Flanders to approve. Unanimous. **Motion passes.**

Finance Director, Glen Waring asked the Chair if they would reconsider the tabled requests and take care of them now. Rep. Vadney stated that the Executive Committee would wait to hear from the new Commissioners. Rep. Gallagher stated that the EC came together for an emergency request; the ones that were tabled are not an emergency. Commissioner Philpot stated that the bills for these requests will not change; there should be no need for an additional meeting.

M/Sylvia, S/Gallagher to adjourn at 3:08 pm. Unanimous. **Motion passes.**

Respectfully submitted,

A handwritten signature in black ink that reads "Brian Gallagher". The signature is written in a cursive style with a large, stylized initial "B".

Brian Gallagher  
Clerk, Executive Committee